

International School

**Capstone Project 1**

CMU-CS450

**Meeting With Mentor Document**

**Craft Village Pollution Monitor System**

**Submitted by**

**Ca, Van Cong Le**

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**Phuc, Hua Hoang**

**Trung, Nguyen Thanh**

**Approved by**

**Ph.D. Nguyen Thanh Binh**

**Proposal Review Panel Representative:**

Name Signature Date

**Capstone Project 1 - Mentor:**

Name Signature Date

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| Meeting Information | | | | |
| Product | Craft Village Pollution Monitor System | | | |
| Subject | First meeting with mentor | | | |
| Location | Online on skype | | | |
| Date and Time | *Date* | *Start Time* | | *End Time* |
|  | 20/08/2022 | 22:00 | | 23:00 |
| Attendees | * Nguyen Thanh Binh * Van Cong Le Ca * Bui Duc Huy * Hua Hoang Phuc * Nguyen thanh Trung | | **Mentor Signature** | |
| Related documents | Proposal document | | | |
| Content | | | | |
| * Introducing members and mentor * Guidelines for writing proposal | | | | |
| Result Items | | | | |
| * Required documents: * Project Proposal * Project Plan * Architecture Document * Test Plan | | | | |

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| Meeting Information | | | | |
| Product | Craft Village Pollution Monitor System | | | |
| Subject | Review proposal and plan the implementation of sprint 1 | | | |
| Location | Online on skype | | | |
| Date and Time | *Date* | *Start Time* | | *End Time* |
|  | 28/08/2022 | 22:00 | | 23:00 |
| Attendees | * Nguyen Thanh Binh * Van Cong Le Ca * Bui Duc Huy * Hua Hoang Phuc * Nguyen thanh Trung | | **Mentor Signature** | |
| Related documents | Proposal document | | | |
| Content | | | | |
| * Review proposal * Preparing Project Plan for Sprint 1 * Preparing Product Backlog for Sprint 1 * Preparing Test case for Sprint 1 | | | | |
| Result Items | | | | |
| * Set work schedule for sprint 1 * Assigment task about each document to member for sprint 1 | | | | |

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| Meeting Information | | | | |
| Product | Craft Village Pollution Monitor System | | | |
| Subject | Review sprint 1 and plan the implementation of sprint 2 | | | |
| Location | Online on skype | | | |
| Date and Time | *Date* | *Start Time* | | *End Time* |
|  | 15/09/2022 | 22:00 | | 23:00 |
| Attendees | * Nguyen Thanh Binh * Van Cong Le Ca * Bui Duc Huy * Hua Hoang Phuc * Nguyen thanh Trung | | **Mentor Signature** | |
| Related documents | All documents | | | |
| Content | | | | |
| * Review sprint 1 * Preparing Project Plan for Sprint 2 * Preparing Product Backlog for Sprint 2 * Preparing Test case for Sprint 2 | | | | |
| Result Items | | | | |
| * Set work schedule for sprint 2 * Assigment task about each document to member for sprint 2 | | | | |

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| Meeting Information | | | | |
| Product | Craft Village Pollution Monitor System | | | |
| Subject | Review sprint 2 and plan the implementation of sprint 3 | | | |
| Location | Online on skype | | | |
| Date and Time | *Date* | *Start Time* | | *End Time* |
|  | 02/10/2022 | 22:00 | | 23:00 |
| Attendees | * Nguyen Thanh Binh * Van Cong Le Ca * Bui Duc Huy * Hua Hoang Phuc * Nguyen thanh Trung | | **Mentor Signature** | |
| Related documents | All documents | | | |
| Content | | | | |
| * Review sprint 2 * Preparing Project Plan for Sprint 3 * Preparing Product Backlog for Sprint 3 * Preparing Test case for Sprint 3 | | | | |
| Result Items | | | | |
| * Set work schedule for sprint 3 * Assigment task about each document to member for sprint 3 | | | | |

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| Meeting Information | | | | |
| Product | Craft Village Pollution Monitor System | | | |
| Subject | Review sprint 3 and plan the implementation of sprint 4 | | | |
| Location | Online on skype | | | |
| Date and Time | *Date* | *Start Time* | | *End Time* |
|  | 19/10/2022 | 22:00 | | 23:00 |
| Attendees | * Nguyen Thanh Binh * Van Cong Le Ca * Bui Duc Huy * Hua Hoang Phuc * Nguyen thanh Trung | | **Mentor Signature** | |
| Related documents | All documents | | | |
| Content | | | | |
| * Review sprint 3 * New requirement: Change machine learning model from Multiclass Classification to Multi-Label Classification * Preparing Project Plan for Sprint 4 * Preparing Product Backlog for Sprint 4 * Preparing Test case for Sprint 4 | | | | |
| Result Items | | | | |
| * Set work schedule for sprint 4 * Assigment task about each document to member for sprint 4 | | | | |

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| Meeting Information | | | | |
| Product | Craft Village Pollution Monitor System | | | |
| Subject | Report about midterm report | | | |
| Location | Online on skype | | | |
| Date and Time | *Date* | *Start Time* | | *End Time* |
|  | 20/10/2022 | 22:00 | | 23:00 |
| Attendees | * Nguyen Thanh Binh * Van Cong Le Ca * Bui Duc Huy * Hua Hoang Phuc * Nguyen thanh Trung | | **Mentor Signature** | |
| Related documents | All documents | | | |
| Content | | | | |
| * Report about midterm report * Exchange some problem about documents and new requirement * Show demo to mentor * Get comment from mentor | | | | |
| Result Items | | | | |
| * Reduce the task for Sprint 4 * Method for Multi-label Classification research * Got some comment from mentor to improve the way team work | | | | |

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| Meeting Information | | | | |
| Product | Craft Village Pollution Monitor System | | | |
| Subject | Review sprint 4 and plan the implementation of sprint 5 | | | |
| Location | Online on skype | | | |
| Date and Time | *Date* | *Start Time* | | *End Time* |
|  | 05/11/2022 | 22:00 | | 23:00 |
| Attendees | * Nguyen Thanh Binh * Van Cong Le Ca * Bui Duc Huy * Hua Hoang Phuc * Nguyen thanh Trung | | **Mentor Signature** | |
| Related documents | All documents | | | |
| Content | | | | |
| * Review sprint 4 * Preparing Project Plan for Sprint 5 * Preparing Product Backlog for Sprint 5 * Preparing Test case for Sprint 5 | | | | |
| Result Items | | | | |
| * Set work schedule for sprint 5 * Assigment task about each document to member for sprint 5 | | | | |

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| Meeting Information | | | | |
| Product | Craft Village Pollution Monitor System | | | |
| Subject | Review sprint 5 and documents | | | |
| Location | Online on skype | | | |
| Date and Time | *Date* | *Start Time* | | *End Time* |
|  | 22/11/2022 | 22:00 | | 23:00 |
| Attendees | * Nguyen Thanh Binh * Van Cong Le Ca * Bui Duc Huy * Hua Hoang Phuc * Nguyen thanh Trung | | **Mentor Signature** | |
| Related documents | All documents | | | |
| Content | | | | |
| * Review sprint 5 * Review all documents | | | | |
| Result Items | | | | |
| * Set work schedule for sprint 5 * Assigment task about each document to member for sprint 5 | | | | |

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| Meeting Information | | | | |
| Product | Craft Village Pollution Monitor System | | | |
| Subject | Review project | | | |
| Location | Online on skype | | | |
| Date and Time | *Date* | *Start Time* | | *End Time* |
|  | 07/12/2022 | 22:00 | | 23:00 |
| Attendees | * Nguyen Thanh Binh * Van Cong Le Ca * Bui Duc Huy * Hua Hoang Phuc * Nguyen thanh Trung | | **Mentor Signature** | |
| Related documents | All documents | | | |
| Content | | | | |
| * Review all documents * Show demo to mentor * Get comment from mentor | | | | |
| Result Items | | | | |
| * All documents | | | | |